

Port Jefferson Country Club



1908

2023

Members Handbook

44 Fairway Drive, Port Jefferson, NY 11777
631-828-5029 | www.portjeffcc.com | pjcc@portjeff.com

Heritage of Port Jefferson Country Club
At Harbor Hills

Port Jefferson Country Club at Harbor Hills has undergone a continuous and glorious transformation: Six name changes, six property owners, several dedicated operators, a few devastating fires, several golf architects, coupled with two World Wars and a long list of enthusiastic, visionary Village Board members and here we are – celebrating the Country Club's 114th season.

Thanks to Philip A. Griffith, our country club historian, we are excited to share a brief retrospective with you.

1908- Memorial Day, the 9-hole, 3,215-yard Belle Terre Club golf course, designed by Alexander Findlay, opens with John H. Hogan was the first golf master.

1922- The Laflon Realty Company, owned by NYS Assemblyman Stephen Fallon and his brother Thomas purchased 900 acres of Belle Terre and sold 600 acres, including the 9-hole course, to Seaboard Sand and Gravel.

1934- December 16, the Belle Terre Club is destroyed by fire.

1953- November 30, Norman Winston purchases 600 acres and creates Harbor Hills Estates.

1955- The first models of Harbor Hills Estates, owned by Bernard Krinsky and Norman Winston, opened in November, offering golf, tennis, beaches, and a private country club.

1956- October 13, Harbor Hills Country Club, designed by Alfred H. Tull opened. It is a 145-acre, 6800-yard championship course and includes sections of the 9 hole Alexander Findlay course and 18 hole Devereux Emmet course.

1961- The first Port Jefferson Open golf tournament is held on October 24 and 25. It includes many of the metropolitan area's top amateurs and professionals, Dave Marr, Doug Ford, Jim Albus, Johnny Miller, Jim Turnesa and others.

1967- The first Village of Port Jefferson tournament is held in July. All residents are welcome.

1975- April 16, Harbor Hills clubhouse is destroyed by fire.

1978- On February 20, 1978, Mayor Harold Sheprow, on behalf of the Village of Port Jefferson, leases the Harbor Hills Country Club for one dollar. On March 22, Mayor Harold Sheprow, Trustees Robert Sisler, Gordon Thomsen and Helen Ward voted to authorize a public referendum on a bond issue to approve the acquisition of the Harbor Hills Country Club from the estate of Norman K. Winston.

1980- On May 2, by a vote of 892 to 616, the residents of Port Jefferson approve the purchase of the 170-acre Harbor Hills Country Club for \$2,290,000. In November, Felix and Anthony Rinaldi Associates were given the lease to operate the Harbor Hills Country Club. December 2, Spiliotis Enterprises is selected to operate the Harbor Hills Country Club.

1983- August 13, the famed singer, Frankie Avalon, hosted his first golf invitational tournament to benefit Father Frank Pizzarelli's Hope House Ministries. Celebrities like Bryant Gumble, Ed Westfall, Kyle Rote, Joe Pesce, Ken Morrow, Whitey Ford, Sal Maglie, Tony Danza, and Telly Savalas attended.

1986- On July 2, the Village Board voted 3 to 2 to change the name Harbor Hills Country Club to Port Jefferson Country Club at Harbor Hills.

2004- January 1st, the Village of Port Jefferson takes control of the management of the golf and tennis operations. It selects the Lombardi family to operate the dining and catering facility for twenty years.

2008- This year marked the 100th anniversary of Port Jefferson Country Club. Also, the Club embarked on a major capital project to replace the entire golf course maintenance facility.

2010- Maintenance facility construction begins upon the hiring of golf superintendent Brian Macmillan. The new Million dollar facility is the heart of a revamped golf maintenance operation.

2014- A long-term Municipal Bond financing package to fund the replacement of the golf course irrigation system and a major golf course restoration project was completed during the year. The \$1,800,000 renovation project was started in November 2013 and was completed in the spring of 2014. A \$1,300,000 irrigation system project, \$500,000 bunker renovation and putting green enlargement completed the work.

2020- The Clubhouse restaurant is renovated and transformed into “The Club,” a public steakhouse, by the Crest Group. Member patio installed near the scoreboard.

The name may change and the clubhouse rebuilt, but the manicured landscape and breathtaking views have long endured, promising the next 100 years to be the most memorable yet.

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FOREWORD

The mission of Port Jefferson Country Club at Harbor Hills is to provide high quality recreational experiences and a social environment for the enjoyment of its members and their guests. In support of the mission, all who use the club must observe and respect its rules. Each member is responsible for his/her family, guests, and their deportment while on club premises.

It is the policy of Port Jefferson Country Club at Harbor Hills to accept into membership those applicants who will contribute to the social life of the club without regard to race, sex, color, religion, or national origin.

GOVERNANCE

Committees perform important functions at Port Jefferson Country Club at Harbor Hills and are essential to the quality of member services and the club's operation.

Village Board

Responsibilities:

- Manage assets and financial affairs of the Port Jefferson Country Club
- Exercise control of the business and financial activities.
- Approve all capital budget requests
- Elects officers, agents and attorneys as necessary.
- Supervises the maintenance and upkeep of the real estate of PJCC
- Responsible for all activities associated with the club
- Executes contracts for services and/or equipment purchases, collects charges, and pays financial obligations of PJCC
- Admits members, classifies memberships, and collects accounts
- Has authority for suspension, resignation, expulsion, and reinstatement of members
- Establishes/Approves rules and regulations.
- Waives, modifies or changes rules due to need or extenuating circumstances
- Establishes the admission fees, dues, charges, and assessments

PORT JEFFERSON VILLAGE BOARD

Margot Garant - Mayor
Stan Loucks - PJCC Trustee Liaison
Kathianne Snaden – Trustee, Deputy Mayor
Rebecca Kassay - Trustee
Lauren Sheprow - Trustee

ADVISORY

Lisa Perry, CCMAC Chair
Perrylisa2104@gmail.com

The Country Club Management Advisory Committee- Appointed by the Mayor and the Board of Trustees- as per Port Jefferson Village Code- advises on club policy, procedures, rates, budgets and planned activities and social events. Certain sub-committees fall under the auspice of the CCMAC. The CCMAC meets on the third Tuesday of every month; all are welcome. The monthly minutes are posted on the website.

Members interested in serving on CCMAC should contact the CCMAC Chair or Trustee, Stan Loucks.

Other designated committees exist to advise on the planned activities and inspire the membership to participate. To accomplish this, the club encourages members to be active on committees.

Ron Carlson. Greens Committee Chair
Rcgolfguy@gmail.com

The PJCC Greens Committee has the responsibility to help oversee and recommend expenditures for the maintenance and improvement of the golf course. Members of the Greens Committee are required to have a certain pride in the golf course and share in the responsibility of maintaining this pride for PJCC.

PORT JEFFERSON COUNTRY CLUB
Leadership Team

Tom Natola- General Manager

Tnatola@portjeff.com

Jake Anderson, PGA –Head Golf Professional

Janderson@portjeff.com

Larry Scortichini, PGA—Assistant Golf Professional

Lscortichini@portjeff.com

Alex Dank, USTA Tennis Professional

adank@portjeff.com

Danielle Condia, Membership Director

Memberoffice@portjeff.com

Pat Sullivan, Golf Course Superintendent

Psullivan@portjeff.com

Jeff Welischar, Asst. Golf Course Superintendent

Jwelischar@portjeff.com

Message from the Mayor

Dear Members,

I am so excited about this new season at Port Jefferson Country Club. In all my years as your Mayor, I have never seen this quality of staff, product and level of pure enthusiasm! You will be seeing some changes right off the bat on opening day, which speaks to our commitment to ensure our services for you are top-notch and customer service based. Your experience both on and off the course has been the focus of hard work and the changes we are working on delivering to you, from the quality of the greens and bunkers to the ease of booking your tee time, to making sure you have easy access to your favorite beverage or snack during and or after play.

As you also know, the Village has worked hard and secured funds to ensure we have our country club facility for fine dining and waterfront happy hours. We continue to work with our vendor making sure the food service, hours, hospitality, quality of light-bites and more meets your expectations, pocketbook and palate. You will surely see more of me this summer as I plan on joining the golf membership to enjoy the sport, my friends, the views and the challenge of the game! So be kind if you see me flub a pitch or drive a ball into the woods - I'm learning! I'm so very thankful and happy to be part of the great tradition on and off the greens! It's been my pleasure to serve you these past 14 years, and I look forward to seeing you at the 19th hole!

Mayor Margot Garant

Letter From the General Manager

Welcome back for the 2023 season. I am excited to be your new General Manager. Over the off-season, the management staff has been very busy getting your golf course in the best shape possible. You may notice some of the work as you drive onto the property.

We start this new chapter with our returning management team. Jake Anderson, our Head Golf Professional, and Larry Scortichini, our Assistant Golf Professional. Pat Sullivan as your Golf Course Superintendent, Jeff Welischar as the Assistant Superintendent, and Danielle Condia as the Membership Director.

Over the winter, the grounds team has been hard at work making improvements to the golf course. From enhancing the sense of arrival as you enter the property to aeration of all the fairways to help improve drainage. The fairways have not been aerated for many years. We will also be over-seeding the fairways in the spring with drought-tolerant bent grass.

The work on the bluff continues and should be completed this summer /early fall when we re-introduce our tennis program and a new pickleball program. Our long-time Tennis Pro, Alex Dank, will be rejoining the team onsite at such time.

I look forward to meeting all of you in the near future, and I look forward to an exciting new golf season.

CLUB AMENITIES AND HOURS

MEMBER SERVICES

- Clubhouse catering is open year round. The dining room is open from April 1st to January 1st. Please check the website for hours of operation. www.waterviewportjeff.com

- The Turn is open from April through October
 - Monday-Tuesday-Wednesday, Saturday, and Sunday from 6:50 am-7:00 pm
 - Thursday and Friday from 6:45 am-9:00 pm

- The Fitness Center is open year round Monday-Saturday from 8:30 am-7:00 pm
Sunday 10:00 am -7:00 pm

- The Membership Office is open year round and is located in the Golf Pro Shop.
 - Tuesday-Friday 9:00am-4:00 pm
 - Saturday 8:00 am-12:30 pm
 - Hours are posted on portjeff.com under the Contact Us link.

GOLF COURSE

- The golf course is open April 1st – December 31st
- Tee times are as follows. The course closes at dusk.
 - April: 7:30 am
 - May, June, July, August: 6:50 am
 - September, October, November: 7:30 am
 - December: 8:00 am

- Driving Range
 - Closed Monday afternoons at 2:00 pm
 - Opens Tuesday morning at 7:00 am
 - Opens all other days 15 minutes prior to the first tee time
 - Closes at dusk

TENNIS COURTS

- Closed for the 2023 season

DISCRIMINATION

No person shall be denied membership in the Port Jefferson Country Club due to race, creed, color, age, national origin, sex or marital status. All Country Club policies will be administered in a non-discriminatory manner.

MEMBERSHIP CLASSIFICATION AND PLAYING PRIVILEGES

Golf Member: Member shall be permitted to play any time the course is open, excluding outing times.

Golf Young Adult: Ages 19-29. Member shall be permitted to play any time the course is open, excluding outing times. Must be between the ages of 19-29 on April 1st of the current golf season. Proof of age is required.

Golf Modified- Monday – Friday except for outing times. Saturday, Sunday, and Holidays after 2:00 pm.

Golf Couple Full Time- Members shall be permitted to play any time the course is open, excluding outing times.

Golf Junior- Member will follow the modified golf schedule. Member must be 18 years old or younger on April 1st of the current golf season. Proof of age is required. Junior members under 13 must play with or be accompanied by an adult member. Junior 1 and Junior 2 will not be permitted guests. You must have a valid driver's license to use a motorized golf cart. The minimum age for junior golfers is 10.

Golf Corporate- Corporate memberships vary and will be discussed through the membership office.

MEMBER ACCOUNTS

All members will receive invoices via email on the 1st of every month. Hard copies are only mailed if arrangements have been made with the Membership Office. Invoice payments are due on the 30th of that month. Members may pay their invoices by mail, phone or in person in the Membership Office. Membership accounts will be placed on automatic payment where the credit card on file is charged on the 15th of the month unless opted out through the Membership Office or on the membership application.

A credit card **MUST** be placed on file for a membership to be processed. This card does not have to be used to pay the invoice. However, if invoices are not paid within 45 days of the statement date, the credit card on file will be charged for the overdue invoice. This alleviates overdue invoices and the loss of Country Club privileges. Any questions or concerns can be addressed to Danielle

Condia, Membership Coordinator (631) 828-5029 or email her at memberoffice@portjeff.com.

POLICIES RELATING TO REFUNDS AND CREDITS

Members, who have paid dues in full for the upcoming golf or tennis seasons, may apply for credit and/or refunds under the following guidelines:

1. REFUNDS- While the Village's policy not to give refunds of golf or tennis fees, the Board of Trustees recognizes that extraordinary circumstances may arise from time to time that could warrant consideration for a refund. Accordingly, the General Manager, the country club Trustee Liaison, and the Village Administrator would entertain refund requests. These requests may come at any time and must be in writing and addressed to the Membership Office. The request must contain documents to support the requests. (I.E., death of a member, illness or disabling injury) If a refund is approved, the amount will be prorated against the length of the related season. (Golf or Tennis) Note: Refunds relate only to the dues.

2. CREDITS - A credit is simply a rollover of paid dues to the following season. To receive full credit the request must be made prior to the official start of the golf or tennis season. Any request entered after the start of a season will be prorated based on the length of the season. In most cases, credits are approved with the following stipulations. All requests for credits must be in writing and addressed to the Membership Office. The written requests must contain supportive documents - Dated medical notes.

3. ADDITIONAL CONDITIONS AND GUIDELINES

A. Requests for credits will be calculated from the date they are received in the Membership Office. In no case will a request be considered with backdated documents.

B. Credit or Rollover (full or partial) will only be good for one additional season.

NOTE: In all cases, refunds and/or credits pertain only to the dues portion of the membership. The assessment must be used to pay back the bond, and the member can still use the Minimums.

RENEWAL OF MEMBERSHIP

Starting for the 2024 season and moving forward, all memberships will be automatically renewed and billed as of December 31st of the current year.

All payment terms remain the same.

Resignations—a letter of resignation or a request for a change in classification will need to be sent to the membership office no later than December 31st of the current year.

Resignations and changes in classification will only be accepted if the account is in good standing.

GOVERNING RULES

TEE TIME RESERVATIONS

Tee times may be made seven days in advance, by phone, in person or by our online reservation system at www.portjeffcc.com.

Times can be reserved 15 minutes prior to the first tee time.

April at 7:15 am; May-August at 6:35 am; September-November at 7:15 am; December at 7:45 am

1. Members are to enter each player's name that will be participating in the group. If you have a guest, the estimated charge will be shown on your account upon making the reservation. You will not be charged until checking in.
2. Repeated cancellations or changes of reserved times will result in losing reservation privileges.

REGISTRATION

1. All members walking or using carts must check in at the Pro Shop with membership cards in their possession before proceeding to the 1st tee. There will be no exceptions.
2. Play from the 10th tee is not allowed without the specific permission of the Pro Shop staff or starter. If the 1st tee is available, play from the 10th tee is not allowed.
3. Each member is expected to submit a paid receipt to the starter when one is available.
4. Failure to be ready when tee time is called will result in the group being dropped back two foursomes.

TIME OF PLAY

1. When conditions dictate, the Golf Superintendent or the Golf Professional may close the golf course at their discretion.
2. When the course is closed, no golfers, whether walking or riding, shall play on, practice on or use the golf course in any way. Anyone attempting to play in such conditions will face the grievance committee.
3. All members wishing to play on Saturday or Sunday must have tee times. Tee times begin as follows: (7:30 Apr.); (6:50 May, June, July, Aug.); (7:30 Sept., Oct., Nov.); (8:00 Dec.) (weather permitting).
4. The Golf Shop will utilize the 10th tee as necessary to accommodate the volume of play. 10th tee play will be allowed at 6:50 am 7 days a week. This may inconvenience players starting very early on the 1st tee. They must follow scheduled groups on the 10th tee.
5. All groups must comply with a shotgun start and be assigned a starting hole, with no exceptions.
6. Outings and tournaments.
 - 1) ***Mondays*** – *Outings are permitted. The course may be open before and after the outing. Please call for availability.*
 - 2) ***Thursdays***- *Thursdays may be used sporadically for outings and tournaments.*

CONDUCT OF PLAY

Pace of play - your pace of play will affect every golfer on any given day. His or her enjoyment of the game, therefore, depends on you. Please realize that the appropriate pace of play for 18 holes is 4:00 hours or less. Note that a member is responsible for his or her guest.

1. The position of a group on the course is right behind the group in front of you, NOT in front of the group behind you. The rangers or the Pro Shop will monitor this.
2. If, after a warning, you do not maintain at least one hole behind, the Golf Shop is authorized to request your group to pick up and proceed to the next tee. The Golf Shop will also monitor the time between groups completing play.
3. When assessing the pace of play between groups is not appropriate, the ranger or Pro Shop will use 4 hours as a maximum for the completion of 18 holes at any time of day.

4. All pace of play issues or complaints must be put in writing and delivered to the Golf Pro Shop to be forwarded to the Grievance Committee.
5. Care of the Course - Players and groups must police themselves during play. Divots must be replaced, ball marks repaired and bunkers raked properly. The low-handicap player should instruct others in the group in proper course etiquette. Garbage should be placed in receptacles.
6. Allow foursomes behind you to play through if a hole opens in the front. Gaps of more than half a hole must be closed immediately.
7. Players must leave the green immediately after holing out.
8. Singles and twosomes are permitted to tee off only at the discretion of the Pro Shop. Players on the course should form foursomes whenever possible. Players must form foursomes when instructed by the Pro Shop.
9. Play no more than one ball at any time.
10. Anyone caught tampering with the irrigation system will be personally responsible for the resulting damage and will have his or her golf privileges suspended.
11. Report any hazardous conditions immediately to the management.
12. Discretion must be used if participating in a friendly wager on the course. This should not be discussed or seen in or around the 1st tee, putting green, or cart drop.
13. The General Manager has the authority to restrict play of repeat offenders.

DRESS CODE

The Port Jefferson Country Club dress code is intended to assist in maintaining a comfortable yet appropriate atmosphere which is one of our hallmarks. Members are responsible for ensuring their children and guests comply with these guidelines. The following is provided as a guide to members in determining proper attire:

Note: Casual Attire applies to the Golf Course, Practice Range, and Tennis Courts

Appropriate Attire (Country Club Casual):

MEN & BOYS - Appropriate golf/tennis attire consisting of a collared shirt, turtleneck or mock turtleneck with slacks or hemmed shorts (Bermuda length and above the knee) or tennis shorts and collared tennis/polo shirts. Shirts must be tucked in at all times.

WOMEN & GIRLS - Appropriate golf/tennis attire (must have sleeves OR collar OR both), golf skirts, hemmed shorts or tennis dresses, skirts, or shorts and a tailored tennis top.

SHOES - For golf: those designed specifically for golf with soft spikes or smooth soles. For tennis: court shoes designed specifically for tennis; sneakers for pickleball.

SPECIAL CLUB EVENTS - The dresscode will be publicized.

Not Permitted (Adults and Children)

- Tee Shirts
- Halter tops; tank tops
- Cargo pants or shorts
- Sweat Suits
- Leggings
- Bare midriffs
- Jeans or denim of any color
- Hats or caps worn backward-rally style
- Metal spiked shoes
- Casual attire in the lounge or patio during special dining events
- Casual sandals such as rubber/plastic flip-flops (including parking lots and tennis areas).
- Street shoes are not allowed for tennis or pickleball.

Compliance with the dress code will help to create a pleasant atmosphere for all. Non-compliance will require initiation of action as determined by the General Manager.

The final determination on attire will be made at the Golf Pro Shop or Tennis Shop.

BAG STORAGE / BAG TAGS

Bag storage is available to members at \$200.00 for the season. \$250 for push carts and \$290 for battery operated push carts. Battery charging is included. Each member is required to carry a current PJCC-issued member bag tag attached to their golf bag at all times during play on the golf course and the driving range. Bag tags are issued in the Golf Pro Shop for all members.

USE OF CADDIES, MOTOR AND HAND CARTS

1. Players must use motor carts or caddies on Friday and Saturday until 6:00 pm, including Memorial Day weekend through and including Labor Day weekend.
2. Motor carts should not be driven any closer to the greens than is indicated by cart signs. Motor Carts must be kept off tees, mounds, and be no closer than 20 yards from the greens.
3. Handcarts must be kept off tees, aprons of greens and away from sand hazards. All handcarts must be directed to areas outside the sand hazards and never to areas between greens and bunkers. Keep at least 30 feet away from greens. All hand carts (pushed or motorized) must exit at the yellow stakes. Any repeat offender will be reported to the Grievance Committee.
4. No person under 16 years old or without a valid driver's license is permitted to operate a motor cart. Safety rules, as posted in the cart should be observed. Any repeat offender will be reported to the Grievance Committee.
5. The GM and/or Golf Professional may grant special cart rules to members with a handicap condition annually. Members must apply for a waiver with proper medical documentation from a physician. The Golf Professional will explain special rules that will apply. These rules are as follows.

GUIDELINES FOR RIDING CARTS REQUIRING BLUE FLAGS

To obtain a blue flag, you must present an up-to-date NY State handicap badge to the Membership Office. The blue flag exception will then be placed on your membership profile. This exception will be revoked if the member does not follow the guidelines below. Thank you.

GENERAL: On most holes, golfers can drive up just short of the Green Approaches. **(Carts may be no closer than 20 yards to the Greens.)** They must then return to the cart crossing signs and exit the cart path. Carts must remain on the paths while teeing off. Certain holes will have White and Green Stakes that will mark exits and entrances, and carts must enter and exit at these specific points only.

SPECIFICS: The following is a hole-by-hole explanation of where to drive your cart:

Hole #1: Drive to the approach. Return to the white top marker stake. Exit toward the path to the next tee.

Hole #2: CARTS MUST REMAIN ON THE CART PATH TO THE NEXT TEE.

Hole #3: Drive to the approach. Return to the white top marker stake. Exit toward the path to the next tee.

Hole #4: Drive to the bottom of the hill. Enter thru White/Green Stakes. Drive to the approach. Return to White/Green Stakes and exit toward the path to the next tee.

Hole #5: Drive to approach. Return to the white top marker stake. Exit toward the path to the next tee.

Hole #6: Drive to the approach. Return to the white top marker stake. Exit toward the path to the next tee.

Hole #7: Stay on the path. Drive past tee #8. Go down the hill. Turn left to the parking area. Return to the path toward the next tee. **CARTS MAY NOT BE DRIVEN DOWNHILL TO THE FRONT OF HOLE #7.**

Hole #8: Drive to the approach. Return to the white top marker stake. Exit to the path toward the next tee.

Hole #9: Drive to the approach. Return to the white top marker stake -then exit to the path toward the next tee.

Hole #10: Drive to the approach. Return to the white top marker stake. Exit toward the path to the next tee.

Hole #11: Enter thru white/green stakes. Drive to the approach. Return thru stakes to the path toward the next tee.

Hole #12: Drive to the approach. Return to the white top marker stake. Exit toward the next tee.

Hole #13: Drive to the approach. Return to the white top marker stake. Exit toward the next tee.

Hole #14: Drive to the approach. Return to the white top marker stake. Exit toward the next tee.

Hole #15: Drive to the approach. Return to the white top marker stake. Exit toward the next tee.

Hole #16: Enter thru white/green stakes. Drive to the approach. Return thru the stakes to the path toward the next tee.

Hole #17: Drive to the approach. Return to the white top marker stake. Exit toward the next tee.

Hole #18: Drive to the approach. Return to the white top marker stake. Exit toward the path to the pro shop.

PLEASE REMEMBER TO KEEP YOUR CART ON THE PATH WHEN TEEING OFF GENERAL PLAYING RULES

1. Each player must have a bag and at least five clubs. Non-players are not permitted on the course at any time without permission from the Pro Shop.
2. Each player must demonstrate knowledge of USGA Rules governing play before being allowed on the course.
3. Cart refunds—If you pay for 18 holes but play 14 or more holes, there is no refund. If you pay for 18 holes. but play less than 14 holes, you will receive a 9 hole refund. If you pay for 9 holes and play 4 or more holes. there is no refund.

GOLF GUEST POLICY

1. The guest fee is \$70.00 to walk. The cart fee is additional. The 9-hole guest fee is \$45, cart fee is additional.
2. Monday and Thursday Guest Special – 18 holes - \$70 includes a cart for guests.
3. A member may bring one guest at any time the course is available for play.
4. A maximum of 3 guests are allowed after 10:00 am on any day and anytime on special guest days.
5. An estimated charge will be reflected on the member account upon submitting a guest reservation. A no-show guest will be charged to the member. Member account will be charged for the guest unless an alternate payment is collected at check-in.
6. All guests must sign in at the Pro Shop and check in with the starter before accessing the course or driving range.

7. Guests must have identification, including full name and e-mail address, at check-in time.
8. Guest must be in the same playing group as the member.
9. Any individual may be a guest up to six times per golf season.
10. Host players shall inform guests of all rules and regulations and assume all responsibility for their observance, including the dress code.
11. Club rules that are not followed by the guest will result in a Grievance Committee investigation involving the guest and the host member.

DRIVING RANGE

1. Hitting the ball over the net into the third fairway is prohibited. You are liable for the injury if hitting the ball over the net. The grievance committee will also review your membership privileges. It is 215 yards to the back netting.
2. If you see maintenance or pro shop staff on the driving range, you may not hit. Failure to comply will leave you liable for injury, and membership privileges will be reviewed by the Grievance Committee.

CHECK-IN POLICY

Each member and guest are required to check in at the Golf Pro Shop upon arrival at the club. Check-in is mandatory for practicing at the putting green or driving range. A receipt will be expected at the starter shed upon tee-off.

VIOLATION of RULES PROCEDURE

Step One: If a manager or assistant manager observes a violation of the dress code by a member, he/she will:

- Speak privately to the member and inform them of the violation.
- Inform he/she that the violation must be corrected before he/she can pursue their activity(ies) at the club.
- Provide he/she with a copy of the dress code.
- The manager or assistant Manager observing the violations will first speak with the member and/or guest, then write a short and dated statement outlining the violation, stating whether it was corrected or not.
- A copy of the statement should be given to the club office, where it will be reviewed for action and filed in the member's file for future reference.

If the violation occurs with a guest and the member is present, the member will be informed as above. If the guest is not with a member, the guest will be informed as outlined above; the member will be informed as outlined in Step Two (below).

Step Two: Once the statement is received and if there is no immediate correction to the violation, the club Secretary will send a letter to the member(s) regarding the dress code violation, as follows:

First Violation - A letter will be sent summarizing the violation, referencing the dress code.

Second Violation - If a second violation occurs within six months, a letter will be sent to the member advising them that their club privileges will be suspended for two weeks (dates will be stated in the letter).

Third Violation - If a third violation occurs within nine months from the first violation, the member will be referred to the Grievance Committee for further action.

OBSERVANCE OF RULES— GRIEVANCE COMMITTEE

Since the observance of the rules affects the enjoyment of the game by all members, the Golf Professionals, Tennis Professionals, and/or the General Manager will strictly enforce the rules as stated in this booklet and as may be posted. The CCMAC Grievance Committee will hear all complaints that are addressed in writing and submitted in a timely manner by staff or members.

The CCMAC President shall Chair the Grievance Committee, which will consist of two other members of the CCMAC as selected by the Chair and the General Manager. It will consider complaints. It will receive such complaints in writing, inform all those involved in the complaint, conduct investigations, and make a report on each in a timely manner.

The Grievance Committee will bring recommendations to the CCMAC board for discussion and approval –along with the General Manager’s approval. The recommendation will be in writing, and a copy will be sent to all individuals involved. The General Manager is authorized and firmly committed to acting upon such reports from the Grievance

Committee. Offenders may be subjected to loss of playing privileges and, ultimately, loss of membership. The appeal of such sanctions can only be made to the proper authorities of the Village of Port Jefferson, whose decision is final. The golf professionals will be responsible for enforcing the rules during outings.

CLUB TOURNAMENTS

The Weekend Tournament Group and the Tuesday Tournament Group committees arrange club tournaments. The Weekend Tournament Group is open to full members only, and the Tuesday Tournament Group is open to modified or full members upon payment of the tournament fee. The fee must be paid prior to the 1st scheduled tournament. The tournament committee shall be the final authority on rules of play and disputes. USGA Rules govern all play.

General rules include:

1. During a tournament, the 1st tee will be closed for non-tournament players.
2. Sign-up sheets for tournaments will be through the Pro Shop.
3. If a player is not present at his/her tee-off time, he/she will be disqualified unless the format of the tournament permits joining the match in progress.
4. In the event of suspension of play, players should mark their balls and resume play from the point of suspension. Player's not resuming play will be disqualified. If a tournament is postponed, play shall be resumed from the last completed hole. Medal tournament scores are canceled.
5. Completion of a tournament by any flight will constitute a complete tournament for that flight.
6. The Handicap Committee shall be responsible for assigning player handicaps for all tournaments. All players must have an official handicap to play in any tournament.
7. The Tournament Committee may, with cause, disqualify any player for any or all tournaments. No refund in tournament fees will be made.
8. All tournament participants must play within their flight at their assigned tee times. One-time exceptions may be made at the discretion of the tournament chairpersons.

CLUB CHAMPIONSHIP

PJCC hosts an annual Club Championship near the end of the season. All entrants must keep a USGA handicap. There will be a \$30 tournament fee for all players, and you must have posted 8 rounds or more of golf during the calendar year. Exceptions will be reviewed if submitted in writing to the General Manager and Golf Professional. All participants must be a paid-in-full member in either the full or modified golf category. All participants must have an amateur playing status.

HANDICAPS

A handicap is a number that best describes a golfer's skill level. When properly applied, this will compensate for differences in skill between competitors, resulting in equitable competition. An accurate handicap is the result of complete and accurate data entered by the golfer. A handicap can be kept through the club at the cost of \$50.00.

All scores should be adjusted for equitable stroke control before being entered into the computer. The equitable stroke control procedure instituted by the USGA in 1993 is still in effect. It is as follows:

ABOUT THE WORLD HANDICAP SYSTEM

The vision to unify the six different handicap systems in use around the world into a single World Handicap System required the commitment of, and collaboration between many organizations. All of the following organizations have supported this important initiative and played their part in establishing the key principles, which shaped the proposals and drove the initiative to the point where a new World Handicap System could be introduced to the golfing world in 2020.

If you're new to the system and posting your initial three scores to establish your Handicap Index®, the maximum hole score you can post is par + 5. Once your Handicap Index has been established, the maximum hole score for posting purposes is a net double bogey, equal to double bogey + any handicap strokes you receive based on your Course Handicap™. Below is an example of a player's abnormally high hole score being adjusted for score posting purposes.

Name: *Jane Smith* Handicap: 16 Date: 12/09/20

Hole	1	2	3	4	5	6	7	8	9	Out
Par	4	4	4	3	4	5	3	4	4	35
Stroke Index	7 ✓	13 ✓	3 ✓	15 ✓	11 ✓	1 ✓	17	5 ✓	9 ✓	
Score	5	5	6	4	5	5	3	5	5	43

✓ = Stroke received

Hole	10	11	12	13	14	15	16	17	18	In	TOTAL
Par	3	4	5	3	4	5	3	4	4	35	70
Stroke Index	18	12 ✓	4 ✓	14 ✓	8 ✓	2 ✓	16 ✓	6 ✓	10		
Score	3	4	6	4	5	5	3	9	6	45	88

Gross score

Adjusted gross score for handicap purposes

Gross hole score

Net double bogey



A handicap consists of 10 scores out of your most recent 20. However, a temporary handicap can be issued with 5 scores. It is the responsibility of each member to see that his/her scores are posted properly, and that scorecards are placed in the boxes provided.

Scores made in areas with an active golf season during winter should be posted in April or May. It is imperative, however, that course rating and approximate dates be given. Under no circumstances should scores made in this area prior to April 1st or after November 15 be posted.

Port Jefferson Country Club is a member of the Metropolitan Golf Association, which is part of the National Golf Handicap and Information Network (GHIN). A GHIN number is assigned to every golfer when joining the system, and the GHIN number will remain in effect as long as he or she stays in the system, irrespective of the club or association to which they transfer.

Any GHIN member who is playing a GHIN course away from the home course may post scores on a computer at that course online at GHIN.com. The lower number

(followed by an L) is updated with each round and may be used for local play. The upper handicap number and your index changes bi-weekly and corresponds to your GHIN official handicap card. This is your official handicap and index and should be used in all sanctioned tournaments (USGA, MGA, etc.).

Your index is used to establish a handicap when playing at a course other than PJCC. By referring to a table at each club, your index is converted to a handicap number, which is to be used when playing at that club. This adjusts for discrepancies in the relative difficulties of various courses. Further information regarding handicap/index is posted by the handicap computer and at GHIN.com.

The Handicap Committee will monitor proper score entry. Players must enter all rounds played. Severe penalties will be imposed for incomplete or improper score entry.

Golf Shop Hours

April- 7am-7pm

May-August- 6:15am - 7pm

September-October- 7am - 7pm

November- 7am – 6pm

December- 7:30am – 5pm

Weekend Tournament Group Information

1. Open to all full members of PJCC
2. Must join the WTG to play in the tournaments
3. Must have an MGA/USGA handicap
4. Must enter all scores correctly. Failure to do so will result in a handicap adjustment.
5. Scores significantly lower will result in a handicap adjustment.
6. The fee is \$175. Make your check out to "Harbor Hills Golf Club." Please leave the check and signed form in the Pro Shop.
7. PJ Village will collect the handicap fee
8. Both/all members of a team must play from the same tee.

Name (print) _____

(sign) _____

HARBOR HILLS TUESDAY TOURNAMENT GROUP
LEAGUE 2023 APPLICATION

All current Port Jefferson Country Club members are invited to join the Harbor Hills Tuesday Tournament Group (HHTTG). The fee for the Tuesday Tournament Group is \$150, which includes prizes for each tournament played, hole-in-one insurance, opening breakfast on May 9th, 2023*, and the season-closing luncheon on October 3rd. All fees must be paid by Monday, April 3rd, 2023. Any application received after April 3rd should include a \$5 late fee.

Use this application form to register for the 2023 Port Jefferson Country Club Tuesday Tournament Group or obtain an application in the Membership Office. Make your check for \$150 payable to Harbor Hills Tuesday Tournament Group (or HHTTG), and mail it with your application to:

Harbor Hills Tuesday Tournament Group
Attn: Brooke Shatles, Treasurer
258 Christian Ave.
Stony Brook, NY 11790

Please do not leave the application in the Pro Shop.

Name _____

Address _____

Telephone #(home) _____

(mobile) _____

E-Mail Address _____

NEW MEMBERS ONLY:

GHIN number _____

Please enroll me in the following group

9 Hole ___ 18 Hole _____

I plan to play the "Wine & Nine" Open House event on
April 18th at 1:00 pm _____

I plan to play in the opening tournament on May 9th

I will attend the May 9th Opening Lunch and
bi-annual meeting _____

I plan to eat Lunch only on April 26th _____

Procedures for Tuesday's Tournament Group

TOURNAMENT SIGN UP PROCEDURES

You may sign up at The Turn by 5:00 pm on the Sunday before the tournaments. After that, you should call the Pro Shop at 631-285-1814, to register. If you need to cancel at any time, please notify the Pro Shop as soon as possible.

BEFORE TOURNAMENTS

Please sign in with the officers of the day and check in at the Pro Shop. Please know the tournament format. All eighteen-hole golfers are to arrive no later than 8:15 AM. Shotgun starts are at 8:45 am. Nine-hole golfers are to arrive no later than 8:00 am. Tee times start at 8:30 am.

DURING TOURNAMENTS

- Keep two scorecards, one on each cart.
- Play "READY GOLF" Keep up with the group in front of you
- Keep conversation to a minimum; save the discussion for lunchtime.

FOLLOWING TOURNAMENTS

- Be sure to compare the two scorecards and resolve disputes before you date and sign them.
- Record Chip-ins and Birdies on the scorecard.
- Two signatures are required on each card.
- Hand in the official, Pro Shop generated score card at the Pro Shop.

Your scores will be posted by the Handicap Chairperson, Mary Jane Bartholomew.

Prizes will be calculated and distributed by the Golf Pro and Dawn Maher, Prize Chairperson

HOLE-IN-ONE INSURANCE POLICY

For any Hole-In-One made at Port Jefferson Country Club by a golfer who is a member of the Tuesday Tournament Group on any day except, during outside outings, Village sponsored outings, and mixed tournaments, the Tuesday Tournament Group will buy one drink for each HHTTG golfer present at the time, at the bar, sharing the occasion with the person who achieved the Hole-In-One.

TUESDAY TOURNAMENT LEAGUE/GROUP RULES GOVERNING PLAY

Players must follow the USGA Rules of Golf: Etiquette, Definitions, and the Rules of Play.

Paid members of the league, meeting handicap requirements, may compete for prizes. Prizes are distributed after each Tuesday Tournament event.

Players use current handicaps at all times, even in a multi-day tournament. However, flights do not change during a multi-day tournament.

Players who cannot complete a multi-day tournament may not enter it. Instead, write TOD for Tournament of the Day on the signup sheet, or let the Pro Shop know.

In the event of rain, thunder or lightning, the Tournament Chair and/or Pro will decide whether or not to cancel the tournament.

There should never be an open hole between groups. If a group loses its position for a lost ball or some other reason, it is recommended to let the group behind play through.

In the event of a tie in the regular Tuesday Tournament, a match of cards will determine the winner. In match play, tiebreakers will be determined by a sudden death playoff.

Any questions or disputes must be settled before signing the scorecard and posting the score. In stroke play, in an unresolved dispute, a second ball must be played, and both scores kept. The Rules Committee will hear questions pertaining to the Rules of Golf and will make the final decision at the end of the round. In match play, you and your opponent must resolve a dispute before going on.

You are required to post all scores unless otherwise directed by the Tournament Chair. Tournaments to be posted with a "T" will be noted in the local rules sheet for the day, found on each cart. Posting adjusted scores is essential for all completed rounds of play. This is an element of fair play, which keeps your handicap current.

Cell phones are not allowed during league play.

For a second-place prize to be awarded, at least two players must be in the flight.

If an individual player's conduct on the course is considered to be either objectionable or unsportsmanlike by the players in the group, this behavior should be reported to the Tournament Chairperson, who will then address the issue with the player. If this type of behavior continues, the player will be required to meet with a committee composed of the Vice-President, the 9-hole representative, and the Grievance Chairperson. If the issue is not resolved, the player may be suspended from the league.

A member who registers as either an 18-hole player or a 9-hole player must play in the same group for major tournaments.

Flexible play is possible during the season. Players may play in either the 18-hole group or the 9-hole group during regular tournaments.

Tennis Membership Information

Due to the construction to shore up the bluff to save our building and surrounding properties, it is with regret that we will not be able to offer tennis memberships for the 2023 season. This was an unavoidable and extremely difficult decision to announce. Our tennis club, under the guidance of their board, had increased membership and made our club into “the club that everyone wanted to join.” The board and the members are to be commended for their dedication, hard work, and most importantly, their understanding of the situation.

I would like to outline some of the plans for the future of the tennis picture at PJCC. At the present time, we are surveying the land to the west of the upper tennis courts and upper parking lot. We hope that we find room for tennis and/or pickleball. We will also learn if we need to install drainage or retaining walls in this area for the construction of courts. Plans are being presented to retain courts 7 & 8 and convert them to a rubberized surface. On the west side, there will be one tennis court and 6 new pickle courts with a staged viewing area with seating.

It is my hope, along with the rest of the trustees, the tennis board, the CCMAC, the membership and the village that “the construction will go forward, and all of our plans will be successful.”

To our present tennis board and the membership —
“THANK YOU SO MUCH “
Stan Loucks

CREATE A LASTING LEGACY AT YOUR PORT JEFFERSON COUNTRY CLUB

Port Jefferson Country Club offers several ways for members to create a lasting legacy. Call Danielle Condia at 631-828-5029 ext. 504 for more information.

Tee Sign Advertising

As part of our beautification initiative, Port Jefferson Country Club has launched an exciting new tee sign program as an enhancement to its pristine 18-hole championship golf course. Tee signs will be made from durable, sleek cast aluminum. It will show the yardage from each respective tee and a visual of the hole (like this sample for the 18th hole, right). There are limited opportunities for corporate, business, and individual sponsorships of these tee signs. With sponsorship comes an opportunity to showcase the company logo and identity message below the sign as shown. Port Jefferson Country Club is not only home to over 400 members but also hosts over 20 outings or events with hundreds of local participants. This is great exposure for your business for an excellent value!

Port Jefferson CC
12"x21" Tee Sign
12"x6" Ad Sign
3"x3"x8" Aluminum Post



Patio and Walkway Brick Engraving

The beautification committee continues its mission to create an opportunity for members to leave a lasting legacy exclusively for the beautification of the Port Jefferson Country Club. The initial project, which was completed in the summer of 2012, created a patio and walkway near the scoreboard, which is located off the cart path leading to the tenth tee. This patio and walkway were constructed of stone pavers, which can be replaced. In recognition of a contribution of \$ 175.00, your engraved paver will be placed on the patio/walkway. The inscription on your paver will be subject to approval and limited to 39 letters. It can be a favorite quote, a name or a special message you wish to have displayed (39 spaces, maximum 3 lines). *Note:* The trees on top of the berm on the right side of hole number 9 were funded by this project as well as the bushes that spell out PJCC behind the 8th green. The tennis patio is another area where engraved bricks may be placed. These contributions will go to tennis upgrades and beautification.

**Port Jefferson Country Beautification Project
Sign Up Form**

If you are interested in ordering one or more pavers, please complete the form below;

Name: _____

Phone: _____

INSCRIPTION: (39 spaces, maximum 3 lines)

CONTRIBUTION:

ONE PAVER \$175.00 _____
EACH ADDITIONAL PAVER \$75.00 _____
TOTAL _____

**MAKE CHECK PAYABLE TO –
Board of Governors, Port Jefferson**

PLEASE LEAVE THE FORM IN THE PRO SHOP

Please contact Joe D'Agrosa, Ron Carlson, or Dave McGilvray for further information.